



Mitchell E. Daniels, Jr., Governor
James W. Payne, Director

Indiana Department of Child Services Program and
Services Division
302 W. Washington Street
Room E306, MS47
Indianapolis, Indiana 46204-2773
FAX: 317-234-4633
www.in.gov/dcs

Child Support Hotline: 800.840.8757
Child Abuse & Neglect Hotline: 800.800.5556

Dear Applicant: The state provides bi-monthly training orientation sessions to inform those who are interested in opening and operating child caring institutions; group homes; licensed child placing agencies; or, private secure facilities.

Training will be held at the training center: Room W-141
INDIANA GOVERNMENT CENTER SOUTH
402 WEST WASHINGTON STREET
INDIANAPOLIS, IN 46204

Registration is at 9:30 AM (EST) for Child Caring, Group Home, & Private Secure
Training runs from 10 AM until 4 PM – Child Caring, Group Home, & Private Secure
Training runs from 1 PM until 4 PM – Licensed Child Placing Agency

Training will be held on the following Wednesdays. Circle the date you wish to attend.
February 6, 2008; April 2, 2008; June 4, 2008; August 6, 2008; October 1, 2008; December 3, 2008

Please complete the information below. All information must be completed with both a valid address and phone number, or your registration will not be accepted.

Mail to: Attention: Nicki Moore
Department of Child Services
402 W. Washington St.
IGCS Room W-364
Indianapolis, IN 46204

You may fax the completed registration to: 317.234.4633, or email to: Rhoda.Moore@dcs.in.gov. Fax, email, or postmark must be dated 7 business days prior to the class, or you will automatically be placed in the next class. For questions, please call: 317.232.7060

TYPE OF TRAINING REQUESTED

Please circle the type of license that you are interested in: Child Caring Institution; Group Home; Private Secure Facility; Licensed Child Placing Agency.

Name of Facility: _____

Address: _____ Phone: _____

City: _____ State: _____ County: _____ ZIP: _____

DUE TO LIMITED SPACE, ONLY TWO (2) PERSONS MAY ATTEND

Persons attending: Name : _____ Title: _____

Name : _____ Title: _____



Protecting our children, families and future